



POLICY SCREENING FORM

Policy Title and Responsible Person: Policy and Procedure Relating to Misuse of Intoxicants	New/Revised/Existing? Existing
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What is the policy trying to achieve:
The policy addresses how **safefood** will deal with misuse of intoxicants in the workplace in the context of a supportive view point.

Does it relate to other policies and how?
It relates to the Health and Safety Statement, the Equality Policy and Disciplinary Policy. H&S requires that people work in a safe environment and that they are not under the influence of intoxicants. The Equality Policy recognises that alcoholism is an addiction under ROI Employment Equality Acts and the Disciplinary Policy highlights the possible actions to be taken should staff negligently misuse intoxicants.

Does the policy relate to functions carried out in Northern Ireland? (If not, no further consideration for screening or impact assessment is necessary)
- NO


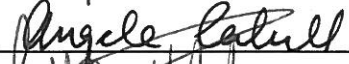

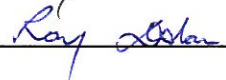
Are there any Section 75 categories which might be expected to benefit from the policy? (Explain how)

Are there any factors which could contribute/detract from intended aim/outcome of policy/decision? If yes, are they: <input type="checkbox"/> Financial <input type="checkbox"/> Legislative <input type="checkbox"/> Other, please specify:	Who are the main stakeholders? <input type="checkbox"/> Staff <input type="checkbox"/> Consumers <input type="checkbox"/> Public sector organisations/Sponsoring Departments/NSMC <input type="checkbox"/> Voluntary/Community Groups <input type="checkbox"/> Other – please specify:
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Screening Report Final Recommendation:

It is felt that this policy is a HR function and would have no impact, at present, on **safefood's** duty with regards good relations or equality of opportunity. Staff at **safefood** were consulted during the drafting of the policy and attended a workshop that highlighted the misuse of intoxicants. Overall, **safefood** considers that best practice measures were followed during the drafting of this policy.

Signed: <u></u>	Name: <u>PETER DEWHURST</u>	Date: <u>2nd Feb 2012</u>
Signed: <u></u>	Name: <u>ANGELA CAHILL</u>	Date: <u>2/2/2012</u>
Signed: <u></u>	Name: <u>PATRICIA MCCARTHY</u>	Date: <u>8-2-2012</u>
Signed: <u></u>	Name: <u>RAY DOLAN</u>	Date: <u>8-2-12</u>

At least two members of the Policy Screening Group and the appropriate decision maker/policy lead officer must sign above.

Final approval Signature:  CEO/Director Corporate Operations Date: 2/2/12