



Minutes of the 112<sup>th</sup> meeting of the **safefood** Advisory Board  
Held on Friday, 22nd January 2016 at 10:30 am  
**safefood** offices Dublin

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**PRESENT:**

Mr Paul Gibbons (PG) (Chair)  
Dr Mary Upton (MU)  
Mr Brendan Kehoe (BK)  
Mr Thomas Burns (TB)  
Ms Helen O'Donnell (HOD)  
Ms Hannah Su O'Callaghan (HOC)  
Mr Alan McGrath (AMG)  
Ms Julie Andrews (JA)  
Mr Campbell Tweedie (CT)  
Mr Mervyn Oswald (MO)  
Prof Dolores O'Riordan (DOR)  
Ms Margaret Jaffers (MJ)

**IN ATTENDANCE:**

Mr Ray Dolan, Chief Executive (RD)  
Ms Patricia Fitzgerald, Director of Corporate Operations (PF)  
Dr Gary Kearney, Director of Food Science (GK)  
Ms Fiona Gilligan, Director of Marketing and Communications (FG)  
Dr Clíodhna Foley-Nolan, Director of Human Health and Nutrition (CFN)  
Dr Aileen McGloin, Assistant Director of Marketing and Communications (AMcG)  
Ms Alison Dries (secretary) (AD)

**APOLOGIES:**

No apologies.

## **1. Introduction and apologies**

**Noted:** The Chair welcomed all members of the Advisory Board to the meeting including the three new members MJ, DOR and MO .

**Noted:** The Chair paid tribute to the three members who retired in December, ES, DA and especially JW who gave great service to the Board.

**Noted:** The Chair reminded all members to complete Declaration of Interests forms and return to AD as soon as possible.

**Noted:** A tour de table introduction took place.

## **2. Minutes of meeting held on 4<sup>th</sup> December 2015**

**Agreed:** The minutes were adopted with no amendments.

## **3. Matters arising from the minutes**

**Noted:** No matters were arising from the minutes

## **4. Directorate verbal update**

**Noted:** Each Director gave a verbal update on the work being carried out in their Directorate and their plans for 2016.

## **8. Chief Executive's Report**

**Noted:** The Chief Executive began his update to the board by first welcoming the new members and thanking those whose term had come to an end. He also acknowledged the great work and support of Jane Wells. He welcomed FG back from sick leave and thanked Aileen McGloin and Dermot Moriarty for stepping in over the last six months.

#### Meeting with the North South Ministerial Council (NSMC)

**Noted:** The Chair and CEO met with the NSMC on 20<sup>th</sup> January where feedback was very encouraging and five new members of the **safefood** Advisory Committee were approved.

#### Financial statements 2014

**Noted:** The Annual Report for 2014 was laid before both Houses of the Oireachtas in December 2015. **safefood** are awaiting confirmation that it has been laid before the Northern Ireland Assembly, following which the report will be published on our website.

#### Community Food Initiative

**Noted:** The tender process for the management of the 2016-2018 Community Food Initiative Programmes has completed. The South and East Cork Area Development Partnership Limited (SECAD) has been appointed and recruitment of participants in the programme will commence in February.

#### Cork facilities

**Noted:** The sub lease agreement for the vacant part of the ground floor in the Cork Headquarters in Little Island is slowly progressing.

#### Digital media

**Noted:** Digital media figures show that followers, views and engagements are increasing monthly.

#### Knowledge Networks

**Noted: safefood**, as part of its legislative remit, has an obligation to promote awareness of food safety issues amongst professionals with an interest in, or responsibility for food safety including the food industry. In 2011 a number of collaborative arrangements called 'Knowledge Networks' were established by **safefood** to facilitate greater knowledge sharing by those involved in all parts of the food chain to support and enhance food safety. Existing Networks contractually concluded in December 2015, and all facilitators will deliver their annual 2015 report to **safefood** by the end of January.

Following a comprehensive review, from 2016 onwards the Networks will be further developed and take on a new food sector-based framework focussing on dairy, poultry and white meat, animal feed, red meat, fresh produce and fish and shellfish.

**Noted:** GK offered to provide further details on research projects or Knowledge Networks on request.

**10. AOB**

**Noted:** There been no other business the meeting closed.

**Date of next meeting:** Friday, 11<sup>th</sup> March, Dublin