



Minutes of the 100<sup>th</sup> meeting of the Advisory Board of **safefood**  
Held on Friday 9<sup>th</sup> May @10.30 am  
**Safefood** offices, Dublin

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**PRESENT:**

Ms Lynn Ni Bhaoighealláin (LNB- Chair)  
Mr Thomas Burns (TB)  
Ms Helen O Donnell (HOD)  
Ms Hannah Su (HS)  
Ms Julie Andrews (JA)  
Mr Brendan Kehoe (BK)  
Mr Campbell Tweedie (CT)  
Ms Jane Wells (JW)  
Mr Alan McGrath (AMG)  
Mr Edward Spellman (ES)  
Dr Mary Upton (MU)

**Safefood**

**IN ATTENDANCE:**

Mr Martin Higgins, CEO (MH)  
Ms Fiona Gilligan, Director Marketing & Communications (FG)  
Mr Gary Kearney, Director  
Ms Frederica Doyle, PA

**APOLOGIES:**

Ms Darina Allen (Vice Chair)  
Mr Ray Dolan (RD)

**1. Introduction and apologies**

**Noted:** The chair opened the meeting and apologies were received.

## **2. Minutes of the previous meeting held October 11<sup>th</sup>**

**Noted:** The minutes of the 99th meeting were reviewed, agreed and proposed by JA and JW.

## **3. Matters arising from the minutes**

There were no matters arising from the minutes.

## **4. Chief Executive Report**

MH went through the CEO report for the board

### **1.3 The Audit committee**

The audit committee met and there is nothing to report.

There are no issues with financial statements

### **1.5 HR Issues**

Two positions have been recently filled. The position of CEO is in the process of recruitment. Ray Dolan has been nominated as acting CEO until the CEO is appointed. MH will write to departments to inform them MU will be representing the board on the interview panel if LNB is unable to do so.

## **5. Presentation**

MH gave a presentation to the board on the history of **safefood** as it was the 100th meeting and MH's last one before he retires. The board thanked him for all he has achieved and wished him the best of luck.

## **6. Tour de table**

There were no other issues at this meeting.

## **7. Any Other Business**

There was no other business at the meeting.

**The Date of the next meeting is scheduled for Friday 20<sup>th</sup> June in safefood offices, Dublin**